

# EL PASO GOLF CLUB MINUTES

## April 8, 2020

### CALL TO ORDER:

The regular board meeting of the Board of Directors of the El Paso Golf Club, Inc. was held on the above date at the clubhouse. The meeting came to order at 6:02 pm. Present were directors: Aaberg, Arends, Berry, Fulop, Heitz, Koth, Payne, Rackauskas, Schulkins, Snider, and Young. No Directors were absent. Employees present: L. Vance. Meeting was held virtually via Zoom.

### SECRETARY'S REPORT (Berry):

The board reviewed the minutes of the previous board meeting – the minutes were approved on a motion by Heitz and seconded by Young.

### TREASURER'S REPORT (Schulkins):

Schulkins reported the following – ***all figures are YTD as of March 31, 2020 and compared to 2019:***

- Golf Course:
  - Total income is down from 2019 by \$9,987.
  - Dues are down \$9,746.
  - Cart rentals are down \$234 and cart cards sales are down \$874.
  - Green fees are down \$11.
  - Shed rent is down \$1,725.
  - Trail fees are down \$125.
  - Initiation fees are up \$150.
  - Payroll is down \$2,115.
  - Project costs are down \$27,214.
  - Net income is up \$17,461. (2019 was down \$19,456 from 2018)
- Pro shop:
  - Total income is down \$2,165.
  - Cost of goods sold is down \$4,856.
  - Net Income is up \$2,645. (2019 was down \$5,903 from 2018)
- Restaurant:
  - Total income is down by \$2,090.
  - Beer sales are down \$2,347, liquor is down \$847, wine is up \$62 and pop is down \$79.
  - Food sale are up \$1,104.
  - Cost of goods sold is down \$1,574.
  - Payroll is down \$35.
  - Net income is up \$357. (2019 was up \$3,984 from 2018)
- Miscellaneous:
  - Discussed expenses covered by potential loans and grants; discussed fixed expenses through May 31.

- Potential loans and grants: applied for the Payroll Protection Program (going through Heartland Bank & Trust) and both a \$10,000 and \$25,000 loan from the SBA.
- Total Net Income is up \$20,463 from 2019.
  - Total Net Income for 2019 was down \$21,375 from 2018.
- At the end of March we had \$224,436 in the bank (\$10,780 is from QOH).
  - At the end of March 2019 we had \$258,947 in the bank.

The treasurer's report was approved on a motion by Berry and seconded by Young.

**The committee reports were given as follows:**

GOLF COURSE – Grounds & Equipment (L. Vance / Harris / Arends):

- Greg has been keeping up with the mowing along with a little help from Mike the mechanic and yours truly. L. Vance doesn't plan on bringing in hourly if at all possible. We plugged greens over the last three days. This includes all clean-up, sanding and fertilization. NOTE: We do not have enough sand to completely fill the holes. They will fill-in on their own.
- Brought the water system up and had one very minor fix. After watering in the fertilizer, the system will be used only to keep the grass alive. Traps will be raked occasionally to preserve the integrity of the lips and keep weeds down. We will not be adding any sand.
- Chemicals: Have a lot in from a pre-season order. Will only use what is desperately needed. An example: We will only spray crab grass control on closely mown areas. We are checking to see if we can get delayed billing or if they will take some stuff back. Syngenta is formulating a response. At the worst we will have a head start on next year's order.

HOUSE – Restaurant, Pro-Shop & Social (L. Vance / Baker / Duncan / Fulton / Aaberg / Rackauskas):

- *Restaurant & Clubhouse:*
  - The basement (except for one room where some golf course equipment is stored) has been thoroughly cleaned; like hands and knees cleaning. The upstairs has also been cleaned top to bottom. We sanitized all surfaces and will do it again before we get open.
  - There have been only employees in the building save a couple deliveries and my granddaughter. The clubhouse crew has helped. They also helped on the grounds with flower beds, leaf removal and plugging greens. Brandi has helped with a few tech things and social media also. I am not going to put them outside during the upcoming cold spell.
  - All but a couple coolers have been turned off.
  - L. Vance has the menu ready to go in his head, but haven't been able to mentally bring himself to send it to the printer. BTW – the menu will be printed at no cost.
  - Opening for carry out: I would like to wait a couple weeks and see how we stand in the whole scheme of things. As we get closer L. Vance come up with some kind of plan.
- *Pro-shop:*
  - Besides helping on the grounds Fulton has been coming in two to three times a week and checking messages and getting things ready for our delayed opening.

We have shut off all orders for the pro-shop that have not been delivered. Most of the companies have delayed billing.

- *Social:*
  - Events that had to be cancelled: Easter Brunch, Seniors, ISU Construction Management, a State Farm luncheon, Gridley men's Club, EPG Booster dinner, Heartland Bank & Trust dinner, Jeff Garret's golf outing.

PLANNING, PERSONNEL & MEMBERSHIP (L. Vance / Fulop):

- Invoiced 455 members; 44 members have not yet paid.

GENERAL MANAGER REPORT (L. Vance):

- Nothing additional; - wishing for a crystal ball ☺.

OLD BUSINESS:

- Nothing additional.

NEW BUSINESS:

- Golf course will remain closed until May 1, 2020 per the Governor's Executive Order.
- Plan to apply for any potential grants and loans for small businesses that are available.

GENERAL COMMENTS:

- Board discussion on potentially serving food curbside with a limited menu and limited days and hours. Board agrees with L. Vance to wait about 10 days or so and then decide. Possible schedule: Wednesday or Thursday through Saturday; place order early and pick up at dinner time.
- If we can open for golf in the future on a limited basis, will plan to have a sandwich menu.

NEXT BOARD MEETING:

- Next Meeting: Wednesday, April 8, 2020 at 6:00 pm, via Zoom. Berry will send the Zoom link prior to the meeting.

The meeting was then adjourned at 6:30 pm on a motion by Heitz and seconded by Young.

Respectfully submitted,

*Jill Berry*

Jill Berry, Secretary