

EL PASO GOLF CLUB MINUTES

March 16, 2023

CALL TO ORDER:

The regular board meeting of the Board of Directors of the El Paso Golf Club, Inc. was held on the above date at the clubhouse. The meeting came to order at 6:00 pm. Present were directors (at Clubhouse [C]; via Zoom [Z]): Aaberg [C], Koth [Z], Marten [C], Mounce [C], North [C], Schulkins [Z], Spachmen [Z], Strader [C], Walker [C], Weldon [C], and Young [C]. Strader was not present. Also present was employee: R. Robbins [C], stockholder's Christine and John Street.

SECRETARY'S REPORT (North):

North had previously sent the minutes by email – minutes were approved on a motion by Walker and seconded by Strader. North also passed out the Membership Handbook for all to look at, makes notes and return at next meeting. This manual will be updated and put on the website when completed.

TREASURER'S REPORT (Mounce):

- As of 3/14/23 we have \$385,104 in the bank. Last year we had approximately \$299,264 in the bank at this time. This is up by \$85,840 in cash.
- Robbins and Mounce have contacted Hinshaw CPA firm out of El Paso and agreed to begin doing business with them going forward. They will handle financial statements, paying bills, completing taxes and all other accounting. The cost for this should not exceed the budget.
- Current financial statements are not ready for review as we are in the middle of a transition to a new accountant and POS system. Plan to have a completed financial statement to review by next month's board meeting prepared by our new accountant.
- The POS system upgraded at the end of February and reports on GolfNow are not completed for this year, which only includes this past month's numbers/sales. The previous reports and financials will need combined with the new POS system to get accurate numbers which will be completed working with the accountants.
- Shulkins agreed to do this next payroll. New accounting firm will be ready for following payrolls.
- A special thank you to Robbins and Schuerman for the countless hours they have put into this Club the past weeks trying to figure out the new system and making improvements in the processes going forward. We are headed in the right direction and have an exciting year approaching!

COMMITTEE REPORTS (Marten):

- Committees are still being considered and will be named at the next meeting. Will possibly add an ad hoc committee to look at the by-laws. Ben Wilson will likely be asked to serve on this committee.

GENERAL MANAGER (Robbins):

- Working with GolfNow to get the computer system running and up to date. Will just start fresh for the year with the new system.
- Interviewed and hired Laura Beyer to begin limited part-time work in the office.
- Open House went well. Many members in attendance and took in a good amount of dues. Still working to update the system to get all member's accounts accurate. Staff did a great job.
- Need the TV's and music in the Club to all work, will assess needs.
- St. Patrick's specials advertised for Friday night, 3/17, added a fish option to the corned beef and Rueben sandwich. Trivia Night on Saturday night.
- Ordered new silverware for the Clubhouse.
- Locks need changed on the clubhouse since we have found out that many people have keys that aren't authorized. Robbins will distribute new keys as needed.
- Discussion on the many challenges ahead regarding grounds computer system, irrigation and staff. Robbins will prioritize and move forward as best he can. The board has assured him we are behind him and we will be of assistance if there's anything we can provide.

NEW BUSINESS:

- The Administrative Committee met with Lane Vance on 3/11/23 regarding his position with the Club on. All committee members signed a letter & presented it to Vance which was shared with the entire board.
- Gambling machines at the Club were discussed. Robbins stated he had dealt with this before at previous employer. There are many rules & regulations involved including how the Corporation is structured. Board concurred this is not an option at this time.
- Irrigation funding was discussed. Robbins stated that the urgent need would be the computer system and the pumps. Other facilities are waiting on chips for systems. Robbins will investigate this further for prices and needs.
- Greg Harris has agreed to continue working on the grounds part time. He will work 3 days per week, approximately 13 hours a week. He is working with Robbins to keep him updated on returning staff and needs.

- Marten has spoken with Mike McNeely at Van Gundy regarding the D&O Insurance which renews on 5/15. McNeely will get pricing on present policy and on increased coverage.
- The Clemens umbrella policy will renew soon also. Marten will contact Jeff Niepagen and get prices and suggestions on coverage.
- Danny Lubbert has decided not to accept the Superintendent position and gave his two weeks' notice to Robbins. His decision was based on personal reasons. He felt he was not ready for the scope of responsibility this position would encompass with the condition and age of the equipment and irrigation system among other issues. Discussion and suggestion that Danny Maffeo and the previous search committee begin another search and we reach out to other people in the business and place ads on available and appropriate sites. Robbins has ideas and some options also for ads.

OLD BUSINESS:

- No old business at this time.
- Board went into an Executive Session at 7:00 p.m.
- Motion by Randy Martin to adjourn. Seconded by Weldon
- This meeting was adjourned at 7:23 p.m.

NEXT BOARD MEETING:

- **Next Meeting: Wednesday, April 19, 2023 at 6:00 pm at the Clubhouse and via Zoom.**

Respectfully submitted,

Sally North

Sally North, Secretary