

EL PASO GOLF CLUB MINUTES

May 21, 2024

CALL TO ORDER

The regular board meeting of the Board of Directors of the El Paso Golf Club, Inc. was held on the above date at the clubhouse. The meeting came to order at 6:00 pm. Present were directors (at Clubhouse [C]; via Zoom [Z]: Aaberg [C], Marten [C], McCullough [C], Mounce [C], North [C], Rarick [C], Walker [C], Weldon [C] and Young [C]. Homan and Tria were absent. Also present were employees Conley & Weiser and guest Ron Wilsey.

SECRETARY'S REPORT: North

- The minutes were sent via email to everyone previously. Motion was made by Mounce to approve and seconded by Walker, approved by the board.

TREASURER'S REPORT: Mounce

- Financials were sent via email to the entire board. Still a month behind with financials and Melissa is working with the accountants to try to find a way to get them access to our new POS to pull reports. Due to the new POS not being internet based like the previous one, there is a little work around that will need done. One thing to note; we have paid Clesens a total of \$102,508.70 and have yet to tap into the line of credit that is established if needed.
- Cash in the bank for the end of April \$315,131 down \$1,163 over March 2024.
- Below figures are through February of 2024 compared to February of 2023:

GOLF:

- Total dues up \$218,503 (accrual basis reporting)
- Cart rentals (including card) up \$11,765
- Green fees up \$8,528

F&B:

- Food sales-down \$4,124 (restaurant operations just beginning)
- All beverage sales (pop, beer, wine & liquor) down \$1,266

COGS F&B:

- Total food COGS up \$1,993
- Total beverage COGS up \$3,340

ADMIN:

- Total Revenue up \$573,070
- Total Gross Profit up \$555,529
- Total Payroll up \$48,192
- Total Expenses up \$95,550
- Net Income up \$460,077

- Gaming Application: Application was signed by Conley & North. After fingerprints are completed, the app will be sent in for approval by the state. This process is looking to a start up around the end of the year or beginning of 2025.

HOUSE MANAGER REPORT: Conley

- New updated website is up & working. Beth Sennet designed this and we are very happy with the modern clean look. We now have the ability to click on an event & sign-up & pay. A lot of good comments on this.
- Cleaning company is still needed. Have been searching but nothing has worked out yet. Cindy Fogle's company can begin in June but would like to continue looking for a more affordable option. Staffing may have to rotate between departments some duties to cover for now.
- Finalizing the fireworks and donations.
- Working on contracts for golf shed renters.
- Should find out from the school booster club tomorrow the amount of the donation toward the audio/video project we completed.
- Conley has been getting involved in community clubs & events to promote our name & amenities, among these are Kiwanis, El Paso City Council & various other city involvement. Continued progress working to promote our restaurant to the public.

COMMITTEE REPORTS:

ADMINISTRATIVE COMMITTEE: Marten

- Membership is around 500-505, 17 are social. We will now begin a waiting list.
- In April Schuerman reported that 991 member rounds and 664 public rounds have been played for a total of 1655.
- The 10-minute tee time change seems to be working out well. A few complaints at the beginning but all seems to be going good now. Pace on some 5-somes has been reported at 3 hours 30 minutes on Thursday & Saturday.
- Bridge update – Larry Jones reported that north side is poured, prep on south & will pour next week. Will cure another week, then asphalt. Estimate is mid-June.

GOLF COURSE – Grounds & Equipment: Weiser & Young

- Congratulations to Gene Weiser, who is now Dr Weiser. He completed his doctorate last week with a three-and-a-half-hour dissertation and testing.
- Weiser has a few irrigation kinks they're working out & troubleshooting. Spraying is working on all 18 greens. Doing timed sessions on fairways for all watering. Great to be able to adjust timing from anywhere & not over or under water.
- Bunker work has started as weather permits.
- Fountains out soon, possibly next week.
- Only 1 damaged cart left from the 65 they started with this winter. Found 17 carts that will need fixed at the end of the season for seat tears, scratches, etc.

- Grounds help is going well, high school students to begin now, good shape.
- Equipment in as good as shape as can be. Keeping everything maintained now & working. Obtained a lease proposal for 2 fairway mowers, 1 rough & 1 roller. This is approximately \$24,000 for the season. Weiser will try to work budget numbers with eliminating a need for a mechanic to cover a lease cost to justify. Will report back with adjusted numbers for the board to look at.
- We would have options on the old equipment to decide, keep any for extra, trade in on lease, or sale outright.
- Getting the benches out on the course. Have the water coolers out with signage and the bottled water. One on front 9 & one on back, possibly a need for another one on the back nine. We would like to thank Rarick for donating the water signs.

HOUSE – Restaurant, Pro-Shop & Social: Ron Wilsey

- Have returned the flagpole & will look at replacing.
- This committee has done an overview and made a long list of repairs needed for the Screened Porch, Clubhouse Exterior, Mechanicals, and 1st floor of Clubhouse. It is quite extensive & in depth. They will prioritize this list to find what the most critical needs are & if there is anything we can do ourselves with volunteers & what would need hired out.

PLANNING, PERSONNEL & MEMBERSHIP: McCullough

- Ryan Sherrell has volunteered to be on this committee.
- McCullough has put together an extensive new Personnel Policy & Employee Handbook. He passed this out for all to read & offer any changes or suggestions. When this is completed, he will present to Conley to use for EPGC.

100 YEAR ANNIVERSARY: Aaberg

- The 2nd event is Wednesday, June 5th. A cocktail reception, with a Speakeasy theme has been planned. The golf outing has been changed from June 7th to June 9th so it falls on a Sunday and more people can participate. The golf outing is for members & their guests, with check-in at 9:30 & a Bloody Mary bar.
- Rita Drake's series on the history of EPGC continues being published in our local paper.
- The committee is really trying to get the work out & some free radio adverting will be done for this also through BOB FM.

EXECUTIVE SESSION:

The board went into executive session at 7:20pm and concluded at 8:40pm.

NEXT BOARD MEETING

- Future Board Meetings:
June 19
July 17
August 21
- Other Significant Dates
EPGC 100 Anniversary Events – June 5th, June 9th & August 24th

The board meeting adjourned at 8:40pm on a motion by Walker and seconded by Aaberg, board approved.

Respectfully submitted,

Sally North

Sally North, Secretary

EPGC Board Meeting May 29, 2024 – 6:00pm Special Meeting of the Board At Clubhouse

Roll Call: Time 6:00pm

The special board meeting of the Board of Directors of the El Paso Golf Club, Inc. was held on the above date at the clubhouse. The meeting came to order at 6:00 pm.

Present were directors (at Clubhouse [C]; via Zoom [Z]): Aaberg [C], Homan [C], Marten [C], McCullough [C], Mounce [C], North [C], Rarick [C], Tria [C], Walker [C], Weldon [C] and Young [C]. Also present were employees Conley & Weiser

Grounds: Weiser – Young

Weiser presented the best quote that he had for a 5 season purchase option lease with payments from May-October 2024-2028. The payment are for 6 months of each year, plus tax. This is to rent 2, 2019 Jacobsen LF550 4wd Fairway Mowers, 1, 2020 Jacobsen HR600 Wide Area Mower, and 1 new Smithco Tournament XL Roller. This lease includes us only doing regular maintenance that they will give us a schedule for. They will pick up the equipment at the end of the season, provide any required maintenance & store, then return in the spring when we're ready to use it again. (Lease is below for equipment, pricing & overview.)

The board had much discussion on different options & this was settled on being the best decision for EPGC with the state of existing equipment.

Gene also proposed a revised budget for this year to include the \$20,000 already spent in repairs, then using the mechanic wages (we no longer have) & other expenses that

Discussion Items: Review of policy & procedures for misconduct

This discussion continues from the last board meeting. The suggestion is to implement a Code of Conduct for the club. This will be included in the Membership Handbook.

Marten will prepare this, have an attorney approve, then we will add it to the handbook.

Executive Session: Time 6:45pm - Adjourned 7:40pm

Motion by Rarick, Second by Marten, meeting adjourned

Respectfully submitted,

Sally North

Sally North, Secretary